



www.greenvilleborough.com

**MINUTES OF A REGULAR MEETING
OF THE BOROUGH OF GREENVILLE COUNCIL
HELD IN COUNCIL CHAMBERS
Tuesday, November 9, 2010 at 6:30 p.m.**

1. Call to Order Council President Shipley called the meeting to order at 6:30 p.m.

2. Invocation: Rev. Jim Chapin, Living Word Christian Fellowship
Flag Salute

3. Roll Call: Brian W. Shipley, Council President
Pamela S. Auchter, Council Vice President
Thomas D'Alfonso Jr., Councilor - **excused**
Theodore Jones, Councilor
Stephen May, Councilor
Alfred L. Peden, Councilor
Jasson W. Urey, Councilor
Anthony D'Alfonso, Junior Councilor

Peter A. Candela, Mayor
Scott J. Andrejchak, Borough Manager
Joe Joseph, Solicitor

Also present:
Frank Vanderslice, Tax Collector

Gary Beatty
Cheryl Clark
Don Shaw

Staff:
Dennis Stephens, Chief of Police
Steve Thompson, Fire Chief
Tracey Vale, Treasurer
Scott Graubard, Public Services Director
Don Patterson, Code/Zoning Officer
Nancy Little, Borough Secretary

Media:
Caleb Stright, Record-Argus
Monica Pryts, Herald

4. Public Comments/Public Participation

Cheryl Clark, 7 Sherrard Avenue, reported the haunted house at the Nature Center in Riverside Park netted \$165 toward repairs for Greenville Memorial Swimming Pool. Riverside is a beautiful park and this Greenville asset should be utilized often. Mrs. Clark suggested several other possible fundraisers, included Christmas in Riverside Park, and offered to be the coordinator.

5. Presentation by Donna Rupert, ACT 47 team

No action taken. On file.

6. Approval of Minutes

Motion by Councilor Urey, seconded by Councilor Peden, that the October 12, 2010 regular meeting and October 28, 2010 public meeting and forum be approved as written. Motion carried.

7. Budget Report

Motion by Councilor Peden, seconded by Councilor Urey, to approve the budget report. Motion carried.

8. Bills for Approval

Payroll	\$121,908.93
Administration/Buildings	4,166.58
Tax Expense	988.56
Douglas and Joseph	1,250.00
Police	27,407.29
Fire	9,569.15
Code, Zoning & COG Department	1,474.27
Streets/Public Works	16,781.08
Airport	1,024.53
Park	4,491.95
December 1, 2010 Bond Interest	65,704.60
<u>Sewer System Operating Fund</u>	<u>22,108.96</u>
Total	\$276,875.90

Motion by Councilor Auchter, seconded by Councilor May, that the bills be paid as presented. Motion carried.

9. Mayor's items

Mayor Candela stated it is nice to see someone step up to raise funds for the pool. He also commented he hopes that promoting the code officer to full time will result in more houses being brought up to standard.

10. Council reports

- A. Treasurer's report for October 2010
- B. Fire report for October 2010
- C. Code/Zoning report for October 2010
- D. Borough Secretary report for October 2010
- E. YMCA financial report for October 2010

Motion by Councilor Auchter, seconded by Councilor Urey, to accept the monthly reports as presented. Motion carried.

11. Reports from Council Committees

Councilor Jones reported the Library made \$8,200 from the used book sale. The Friends of the Library were able to donate \$13,000 to the library from all 2010 fundraisers. The Library Endowment Fund is approximately six million dollars. They paved their parking lot, are investigating new software and are purchasing a new circulation desk for about \$8,000.

Strayhaven is thriving and looking for additional ways to raise funds. Recent program improvements have been well received by the public.

Greenville's Farm Market has just one vendor for November. Councilor Jones suggests cutting permit fees in half next year for the month of November.

Councilor Jones encouraged council to promote the Junior Councilor Program to interested sophomores for next year.

Mr. May reported the Literacy Council is planning another Chili Cook Off and Moose Riders fundraisers next year. They are looking for corporate sponsors to assist with advertising. The organization had 76 adults enrolled this fall.

The Chamber of Commerce Christmas Parade theme is the "Night before Christmas".

Junior Councilor Anthony reported the Canal Museum is looking for three board members. The Railroad Park is seeking more volunteers.

12. Unfinished Business

- A. Motion by Councilor Urey, seconded by Councilor Peden, to reject the bid for 2000 Crown Victoria and re-advertise. Motion carried.
- B. Motion by Councilor Peden, seconded by Councilor Jones, to accept the recommendation from the Street Committee to direct the solicitor to advertise Ordinance 1497 amending street openings. Motion carried.
- C. Motion by Councilor Urey, seconded by Councilor May, to renew Fox's Pizza lease, set to expire December 31, 2010, at the same terms, for one year. Motion carried.
- D. Motion by Councilor Urey, seconded by Councilor Peden, to advertise proposed 2011 budget and authorizing the solicitor to schedule an EIT hearing with the courts. Motion carried.
- E. Motion by Councilor Jones, seconded by Councilor Urey, to schedule a Special Meeting on Thursday, November 18, 2010 at 6:30p to adopt the proposed 2011 budget and discuss the Shenango Valley YMCA management agreement. Motion carried.
- F. Motion by Councilor Urey, seconded by Councilor Peden, to schedule a second Public Forum on Greenville Memorial Swimming Pool on Monday, December

13th at 7:00p at Greenville High School Lecture Hall (the only available date to rent the facility). Motion carried.

13. New Business

- A. Motion by Councilor Urey, seconded by Councilor Auchter, to accept the Tax Collector's report of no Per Capita additions and 4 exonerations in the amount of \$20.00 from the Greenville Tax office. Motion carried.
- B. Motion by Councilor Peden, seconded by Councilor Auchter, to accept the recommendation from the Finance Committee for a one year reinvestment of \$141,000 CD set to expire November 25, 2010. Motion carried.
- C. Motion by Councilor Urey, seconded by Councilor Peden, to accept the recommendation from TCC delegate Frank Vanderslice to enact Resolution 2010-10 on the appointed Tax Officer not collecting 2011 income taxes. Motion carried.
- D. Motion by Councilor May, seconded by Councilor Urey, to renew Steve Vosler contract for sewer lateral inspections for three years beginning February 1, 2011 and ending January 31, 2014. Motion carried.
- E. Motion by Councilor Peden, seconded by Councilor May, authorizing the Borough Manager to send a letter of intent to DCED to evaluate police consolidation. Motion carried.
- F. Motion by Councilor Auchter, seconded by Councilor Peden, to create a new position for borough parks maintenance worker and fix the pay rate at \$10.93/hour. Motion carried. Motion by Councilor Urey, seconded by Councilor Auchter, to place Thomas A. Galus as parks maintenance worker. Motion carried.
- G. Motion by Councilor Peden, seconded by Councilor Urey, to accept the recommendation from Chief Stephens to hire Kimberly J. Schoedel as part time parking enforcement attendant at \$9.50 per hour, 25 hours a week. Motion carried.
- H. Motion by Councilor Peden, seconded by Councilor Urey, to designate the Greenville Flower & Garden Club as the point of contact/coordinator for the community gardens. Mr. Andrejchak explained the garden steward program is a shared position. The Greenville Flower & Garden Club has requested to be the point of contact. Councilor Auchter asked if the Garden Club would have any financial responsibility for the garden. Mr. Andrejchak replied no. Councilor May asked if there would be something in writing. Mr. Andrejchak replied yes. Council President Shipley added that Mr. Andrejchak has already drafted a letter to Pennsylvania Western Conservancy regarding the point of contact, as requested by the Club, ready for mailing after council approval. He also said the borough paid for the new water lines and will be responsible for paying the water bill. Councilor Jones is aware of the borough's obligation, but recommends an agreement in writing. Council President Shipley commended

the group for stepping forward to assume the point of contact position. Councilor May asked what the parameters are. Mr. Andrejchak replied the Conservancy has a standard agreement and we do have several groups to share the steward program. Council President Shipley likened the point of contact to the Farm Market manager; that person coordinates the program with no financial responsibilities. Mr. Andrejchak added the borough paid for the system, it's ours now and the expense has been budgeted for in 2011. Motion carried.

14. Council Comments

Councilor Jones noted the low interest amounts posted on the General, Payroll and Sewer checking accounts. He commented it appears the borough is losing interest money. Council President Shipley replied interest rates are "in the basement" right now. Councilor Jones suggested following the history of the accounts for a better understanding of interest. Mr. Andrejchak responded he is working on developing a policy on management of the borough's money with the ACT 47 coordinator and Mrs. Vale. He called on Mrs. Vale to share current interest rates from First National Bank & PLGIT. Interest rates are very low. Mr. Andrejchak invited Mr. Jones to the borough office to discuss the matter.

Junior Councilor Anthony commented maximizing interest is a good idea. He invited the public to the Special Meeting to adopt the budget on November 18th and the Public Forum at Greenville High School Lecture Hall on Greenville Memorial Swimming Pool on December 13th.

15. Borough Manager Comments

None.

16. Adjournment

Having no other business before council, motion by Councilor May, seconded by Councilor Urey, to adjourn the meeting at 7:27p.m. Motion carried.

Respectfully submitted,

Scott J. Andrejchak
Borough Manager